

The Art of Managerial Communication

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MANAGING YOURSELF (1)

- Understand Yourself - evaluate yourself, see yourself from others
- Manage Effectively - clear objectives, good skills, a balance between doing and managing
- Manage Effectively - manage (1) time, (2) money, (3) resources, (4) your emotions
- Art of Delegating - How (1) to be delegating, (2) what to delegate, (3) how to delegate to a subordinates





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