

# FORUM FTT



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fakulti PENGURUSAN Teknologi & Teknousahawanan

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## FPTT MENJANA TRANSFORMASI Pemacu Hub Teknousahawanan

Lawatan Naib Canselor ke FPTT

Lawatan TNC (PI) ke FPTT

HD  
31  
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2010  
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v3

**TYT Tun Canselor Bersama Warga  
FPTT Sempena Majlis Aidilfitri UTeM**

Lawatan Dekan HEPA ke FPTT



HD31 .F67 2010 v3



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# Dari Pena Ketua Editor

## TERIMA KASIH SYAHDU

Assalamualaikum dan Salam Sejahtera,

Sesungguhnya ucapan syukur yang paling dalam dan syahdu adalah kepada Yang Maha Esa di atas nikmatNya yang membahagiakan.

Saya bagi pihak Jawatankuasa FORUM FPTT ingin melahirkan rasa begitu bertuah dan gembira kerana buletin edisi yang ketiga ini dapat diterbitkan buat sekian kalinya.

Ucapan setinggi penghargaan dan terima kasih dihulurkan kepada YBhg. Dekan FPTT dan semua Ahli Jawatankuasa Buletin FORUM FPTT yang telah memberikan komitmen tanpa berbelah bahagi bagi menjayakan usaha ini. Kami berharap agar isi karya ini diakui penyampaiannya dan sedikit sebanyak memberikan manfaat kepada semua.

Akhir kalam, persembahan dalam karya buletin ini mungkin ada kelemahan dan kelebihannya. Dengan rendah hati, kami memohon maaf di atas khilafan yang ada. Yang baik datangnya dari Allah, yang lemah itu dari kami sendiri. Wassalam.

Salam hormat,

*Amir Aris*  
Ketua Editor  
FORUM EDISI-3



## Sidang Redaksi

Penasihat	:	YBhg. Dr. Md. Nor Hayati Tahir	
Ketua Editor	:	En. Amir bin Aris	
Editor	:	PM. Dr. Izaidin Abd. Majid PM. Ahmad Rozelan Yunus Pn. Nor Azah Abd. Aziz En. Mukhiffun Mukapit	Cik Nurul Zarirah Nizam Pn. Siti Norbaya Yahaya En. Isma Addi Jumbri Pn. Noorazilah Mohamed
Pentadbiran	:	Cik Nurul Nadiah Md. Noor Cik Munirah Zainal Cik Elia Arof	



# Sekapur Sireh

*Assalamualaikum dan Salam Sejahtera,*

Segala puji dan kesyukuran ke hadrat Allah S.W.T atas limpahan rahmatnya dapat kita bersama-sama hidup dalam keadaan harmoni dan sejahtera.

Sidang pembaca FORUM sekalian, sesungguhnya kelahiran Buletin FORUM Edisi ke-3 ini merupakan kesinambungan kepada usaha FPTT dalam menyalurkan maklumat khususnya mengenai aktiviti-aktiviti yang telah dilaksanakan oleh FPTT.

Saya sebagai Dekan FPTT, ingin mengucapkan setinggi ucapan tahniah dan penghargaan kepada Ketua Editor dan semua ahli jawatankuasa Buletin FORUM di atas semangat kerjasama dan komitmen yang diberikan sepanjang penyempurnaan buletin ini. Saya percaya dan yakin bahawa, semangat inilah yang akan membentuk momentum kejayaan yang lebih besar.

Dalam semangat ini juga, ucapan setinggi-tinggi penghargaan dan terima kasih kepada Naib Canselor, YBhg. Prof. Datuk Dr. Ahmad Yusoff Hassan, Timbalan-Timbalan Naib Canselor, Pegawai-Pegawai Kanan universiti, serta seluruh warga UTeM di atas kerjasama dan sokongan yang diberikan sama ada secara langsung atau tidak langsung dalam membantu pembangunan FPTT secara amnya dan proses penyempurnaan Buletin FORUM ini khususnya.

Sekian, Salam Hormat.

**DR. MD. NOR HAYATI TAHIR**  
**Dekan,**

*Fakulti Pengurusan Teknologi dan Teknousahawanan  
Universiti Teknikal Malaysia Melaka*



# TYT Tun Canselor Melawat Gerai FPTT Sempena Sambutan Aidilfitri UTeM

FPTT Johan kategori gerai tercantik

**Aktiviti** TYT Tun Canselor Melawat Gerai FPTT Sempena Sambutan Aidilfitri UTeM

**Tarikh** 29.9.10

**Tempat** Dewan Besar, UTeM



# Lawatan NC ke FPTT

**Aktiviti** Lawatan NC ke FPTT

**Tarikh** 31.3.10

**Tempat** FPTT, Kampus Bandar UTeM

**Objektif** Meninjau keadaan fakulti dan mengeratkan hubungan bersama staf FPTT





# LAWATAN TNC (PI) KE FPTT

- Aktiviti** Lawatan TNC(PI) ke FPTT
- Tarikh** 17.2.10
- Tempat** Fakulti Pengurusan Teknologi dan Teknousahawan Kampus Bandar, UTeM
- Objektif**
  - Perbincangan mengenai aktiviti penyelidikan FPTT
  - Mengeratkan hubungan bersama staf FPTT



# perjumpaan dekan HEPA bersama pelajar FPTT

- Aktiviti** Perjumpaan Dekan HEPA bersama Pelajar FPTT
- Tarikh** 27.7.10
- Tempat** Dewan Auditorium Blok D, Kampus Bandar, UTeM
- Objektif**
  - Taklimat mengenai fungsi HEPA kepada pelajar
  - Sesi interaksi pelajar FPTT bersama pihak HEPA





# Minggu Haluan Siswa 2009

- Aktiviti** Minggu Haluan Siswa 2009
- Tarikh** Julai 2009
- Tempat** Dewan Konvensyen, Kampus Bandar, UTeM
- Objektif**
  - Suai kenal pelajar terhadap sistem pengurusan akademik, program yang diikuti, sesama pelajar, para pensyarah dan staf pentadbiran serta keadaan persekitaran Kampus Bandar, UTeM

- Aktiviti** Kemasukan Pelajar Baru
- Tarikh** Julai 2010
- Tempat** Dewan Konvensyen, Kampus Bandar, UTeM
- Objektif**
  - Suai kenal pelajar terhadap sistem pengurusan akademik, program yang diikuti, sesama pelajar, para pensyarah dan staf pentadbiran serta keadaan persekitaran Kampus Bandar, UTeM

# MINGGU HALUAN SISWA 2010



## Senarai Graduan PhD dan MBA FPTT di majlis konvokesyen ke 6 UTeM

**P. RAJANDRAN A/L PERESAMY**  
DOKTOR FALSAFAH

**AHMAD HIDAYAT BIN AHMAD RIDZUAN**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**LEE SHE JIE SARJANA**  
PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**HASRIN BIN ABU HASSAN**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**LEONG CHUAN MING**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**CHOONG YOKE WAN**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**TEE KOK HWA**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**TAN LING HUEY**  
SARJANA PENTADBIRAN PERNIAGAAN (PENGURUSAN OPERASI TERMAJU)

**ZANARIAH BTE MANSOR**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**AKMAL BIN ABD MANAP**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**MOHD ZARRIN BIN AKBAR ALI**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**AHMAD BIN TALIB**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**GAN ENG HONG**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**ROSLAILIN BTE RAMLI**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**FILDA RAHMIATI**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**JUMARI BIN KOSRIN**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**SUKHIRAH BTE IBRAHIM**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**ZAINAL BIN ABDULLAH**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)

**ZULAIKHA BTE MD RADZAI**  
SARJANA PERNTADBIRAN PERNIAGAAN (PENGURUSAN TEKNOLOGI DAN INOVASI)



# Anugerah Dekan

**Aktiviti** Majlis Anugerah Dekan Semester I 2009/2010

**Tarikh** 16.3.10

**Tempat** Dewan konvensyen, Kampus Bandar, UTeM

**Objektif** • Memberi penghargaan kepada pelajar yang mendapat keputusan peperiksaan GPA 3.50 dan ke atas.



**Aktiviti** Majlis Anugerah Dekan Semester II 2009/2010

**Tarikh** 3.8.10

**Tempat** Dewan konvensyen, Kampus Bandar, UTeM

**Objektif** • Memberi penghargaan kepada pelajar yang mendapat keputusan peperiksaan GPA 3.50 dan ke atas.





# Lawatan Kerja ke Belanda dan Austria



**Aktiviti**

Program Lawatan Kerja Rasmi ke Institusi Pengajian Tinggi Di Belanda dan Austria

**Tarikh**

10-18.10.09

**Tempat**

Institusi Pengajian Tinggi di Belanda dan Austria

**Objektif**

- Kerjasama penyelidikan, pertukaran idea mengenai program yang ditawarkan dan lain lain.



**Aktiviti** Industrial Talk

**Tarikh** 21.7.10

**Tempat** Dewan Hang Tuah Melaka

**Penceramah** Dr. Zainal Abidin bin Sanusi (USM)

**Tajuk** *Technology for Sanstainable Development*

- Objektif**
- Mendedahkan pelajar mengenai peranan dan impak teknologi terhadap kehidupan seharian manusia.
  - Menyedarkan pelajar akan kepentingan melestarikan alam ini dalam penggunaan teknologi seharian.

# INDUSTRIAL TALK





## Lawatan Pelajar FPTT ke PETRONAS

**Aktiviti** PROGRAM OUTREACH di PETRONAS MELAKA REFINERY COMPLEX

**Tarikh** 10.2.10

**Tempat** Sungai Udang, Melaka

- Objektif**
- Memahami sistem pengurusan keselamatan dan kesihatan yang diamalkan di Petronas Penapisan (Melaka) terutama sekali aspek pengurusan pekerja teknikal, sistem upah yang kompetitif, pengurusan kerjaya, pengurusan prestasi, latihan dan pembangunan, perhubungan perindustrian dan perancangan sumber manusia.
  - Mengetahui pendekatan dan strategi di Petronas Penapisan (Melaka) dalam membangunkan sumber manusia yang kompeten dan berdaya saing.
  - Melihat penerapan pengurusan teknologi dan digunapakai dalam melahirkan pekerja yang produktif.



## Lawatan ke UMK

**Aktiviti** Lawatan Kerja ke Universiti Malaysia Kelantan

**Tarikh** 20-22.6.10

**Tempat** Universiti Malaysia Kelantan

- Objektif**
- Objektif utama program adalah untuk pertukaran idea, mengkaji pelaksanaan program, *best practices* di antara universiti berkaitan pembelajaran dan pembelajaran berorientasikan aplikasi dan amalan dalam aspek pengurusan teknologi dan keusahawanan.
  - Selain itu lawatan ini dapat memberi penambahan ilmu tentang strategi dan pembangunan infrastruktur dan mengkaji model terbaik dalam membangunkan bidang pegurusan teknologi dan keusahawanan.





# BENGKEL KAEDAH PENYELIDIKAN PASCASISWAZAH (SIRI 1)

**Aktiviti** Bengkel Kaedah Penyelidikan Pascasiswazah (siri 1)

**Tarikh** 4.5.2009

**Tempat** Hotel Avillion Legacy, Melaka

**Penceramah Jemputan** Prof Dr. Sahari bin Nordin, Dekan Pusat Pengurusan Penyelidikan (UIAM)

**Objektif**

- Memberi pendedahan dan pengalaman kepada para pelajar pascasiswazah dan pensyarah FPTT tentang pengurusan penyelidikan pasca siswazah.
- Memberi pendedahan dan pengalaman kepada para pelajar pascasiswazah dan pensyarah FPTT tentang proses dan metodologi kajian bagi tesis pasca siswazah.
- Memastikan para pelajar pasca siswazah yang terlibat dengan penulisan tesis dapat menentukan dengan jelas bidang kajian dan membentangkan elemen-elemen yang perlu ada dalam bahagian pengenalan tesis mereka masing-masing.





# BENKEL SPSS

BENKEL KAEDAH PENYELIDIKAN PASCASISWAZAH (SIRI 2): APLIKASI SPSS

**Aktiviti** Bengkel Kaedah Penyelidikan Pascasiswazah (siri 2)

**Tarikh** 26 - 27.9.09

**Tempat** Smart Lab, FPTT

**Penceramah Jemputan** Prof Dr. Sahari bin Nordin, Dekan Pusat Pengurusan Penyelidikan ,UIAM

- Objektif**
- Memberi pendedahan dan pengalaman kepada para pelajar pasca siswazah dan pensyarah FPTT tentang kaedah penyelidikan pasca siswazah.
  - Memberi pendedahan dan pengalaman kepada para pelajar pasca siswazah dan pensyarah FPTT tentang aplikasi asas dan manipulasi data menggunakan *Statistical Package for Social Sciences (SPSS)*.
  - Memastikan para pelajar pasca siswazah yang terlibat dengan penulisan tesis dan projek Sarjana (MBA) dapat menganalisa data kajian mereka menggunakan SPSS





# KOLOKIUUM EKSEKUTIF PASCASISWAZAH

**Aktiviti** Kolokium Eksekutif Pascasiswazah

**Tarikh** 17.6.09

**Tempat** Dewan Konvensyen, Kampus Bandar, UTeM

**Penceramah  
Jemputan** Dr. Zainal Abidin bin Sanusi, (USM)

**Tajuk** "Technology Transfer Policy (Global and Local Issue)"

**Objektif**

- Memberi peluang kepada para pelajar berkongsi pengalaman dengan golongan profesional berkaitan pengurusan teknologi.
- Menyediakan platform kepada para pelajar dan pensyarah bagi percambahan dan merangsang penjanaaan ilmu.
- Memupuk budaya ilmu, profesionalisme dan aplikasi dalam pengurusan teknologi.
- Menggalakkan dan memantapkan keyakinan diri dan nilai profesional di kalangan pelajar.



PROMOSI

# PASCASISWAZAH

China International Education Exhibition Tour (CIEET) 2010, BEIJING

Aktiviti

China International Education Exhibition Tour (CIEET) 2010, BEIJING

Tarikh

11-16.3.10

Tempat

China International Education Exhibition Tour (CIEET) 2010, BEIJING

Delegasi UTeM

Prof. Dr Mohd. Razali bin Muhamad (PPS-selaku ketua delegasi, Prof Dr. Nanna Suryana Herman (FTMK/Pejabat TNCA), Dr. Tay Choo Chuan (PPS) dan Nor Azah Abdul Aziz (FPTT).

Objektif

Promosi Program Pascasiswazah UTeM



# Lawatan Sirim ke FPTT

<b>Aktiviti</b>	Lawatan Sirim ke FPTT
<b>Tarikh</b>	16.6.10
<b>Tempat</b>	FPTT, Kampus Bandar UTeM
<b>Objektif</b>	<ul style="list-style-type: none"> <li>• Jalanan kerjasama penyelidikan</li> <li>• Penempatan Latihan Industri Pelajar FPTT</li> </ul>

# SEMINAR FAT

<b>Aktiviti</b>	Seminar First Aid Team
<b>Tarikh</b>	30.6.10
<b>Tempat</b>	Dewan Auditorium Blok D, Kampus Bandar, UTeM
<b>Objektif</b>	<ul style="list-style-type: none"> <li>• Memberikan kesedaran kepentingan mengenai bantuan kecemasan.</li> <li>• Memberikan kemahiran bantuan kecemasan.</li> </ul>





DEVELOPING MANAGEMENT SKILLS WORKSHOP FOR FUTURE STUDENTS  
FACULTY OF TECHNOLOGY MANAGEMENT & TECHNO-ENTREPRENEURSHIP  
UTEM  
25-26 JULY 2009

DEVELOPING MANAGEMENT SKILLS WORKSHOP FOR FUTURE STUDENTS  
ORGANIZED BY  
FACULTY OF TECHNOLOGY MANAGEMENT & TECHNO-ENTREPRENEURSHIP  
UTEM  
25-26 JULY 2009

# DEVELOPING MANAGEMENT SKILLS SIRI 1

**Aktiviti** Developing Management Skills Workshop I

**Tarikh** 25 - 26.7.09

**Tempat** Air Keroh D'Village Resort, Melaka

- Objektif**
- Menerapkan nilai-nilai murni dalam diri pelajar dan memupuk semangat kerjasama sesama mereka.
  - Memberi pendedahan kepada pelajar tentang aspek penampilan diri, kemahiran personal dan kemahiran bekerja dalam kumpulan.



# DEVELOPING MANAGEMENT SKILLS SIRI 2

**Aktiviti** Developing Management Skills Workshop II

**Tarikh** 24 - 25.10.09

**Tempat** Hotel Avillion Legacy, Melaka

**Objektif**

- Menerapkan nilai-nilai murni dalam diri pelajar dan memupuk semangat kerjasama sesama mereka.
- Memberi pendedahan kepada pelajar tentang aspek penampilan diri, kemahiran personal dan kemahiran bekerja dalam kumpulan.



# ENGLISH FUN TIME 2009



- Aktiviti** English Fun Time 2009
- Tarikh** 19.8.09
- Tempat** Dewan Konvensyen UTeM, Kampus Bandar.
- Objektif**
  - Meningkatkan penguasaan Bahasa Inggeris di kalangan pelajar FPTT.
  - Meningkatkan keyakinan diri, kerjasama antara pelajar, mengeratkan hubungan baik sesama pelajar.
  - Menyediakan satu suasana pembelajaran yang menyeronokkan.



# English Fun Time 2010

- Aktiviti** English Fun Time 2010
- Tarikh** 6.10.10
- Tempat** Dewan Hang Tuah, Bandar Melaka.
- Objektif**
  - Meningkatkan penguasaan Bahasa Inggeris di kalangan pelajar FPTT.
  - Meningkatkan keyakinan diri, kerjasama antara pelajar, mengeratkan hubungan baik sesama pelajar.
  - Menyediakan satu suasana pembelajaran yang menyeronokkan.





# ASPIRE CAMP

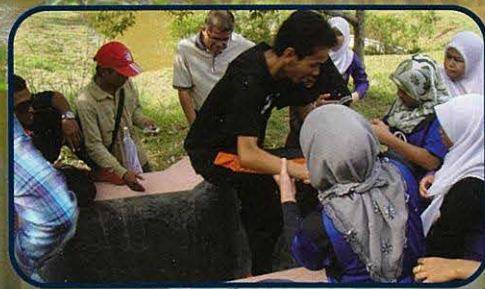
## SIRI 1 & SIRI 2

**Aktiviti** Kem Motivasi Aspire I & Kem Motivasi Aspire II

**Tarikh** 29 – 31.1.10 (Siri 1), 12.3.10 (Siri 2)

**Tempat** Excel Training Resorts, Selangor (Siri 1), Le Paris Hotel & Resorts, Port Dickson (Siri 2)

- Objektif**
- Membangunkan motivasi pelajar melalui aktiviti "Team Building".
  - Meningkatkan keyakinan diri pelajar dan menyedarkan tanggungjawab mereka sebagai pelajar.
  - Merapatkan hubungan sesama pelajar dan staf FPTT.





# Business Apprentice

**Aktiviti** Bengkel Business Apprentice

**Tarikh** 2 – 4.5.10

**Tempat** Hotel MITC Ancasa, Melaka

- Objektif**
- Membantu pelajar-pelajar FPTT mengeluarkan idea-idea perniagaan.
  - Memberi latihan yang bersesuaian kepada para pelajar yang menjurus kepada memulakan perniagaan baru.
  - Membentuk jati diri pelajar untuk menjadi usahawan yang berjaya di samping menjadi insan yang cemerlang.





# KENAIKAN PANGKAT STAF



**PROFESOR MADYA AHMAD  
ROZELAN B. YUNUS**

**PROFESOR MADYA**

Tarikh Kenaikan : 6 Jan 2010



**PROFESOR MADYA DR. IZ Aidin  
B. ABDUL MAJID**

**PROFESOR MADYA**

Tarikh Kenaikan : 6 Jan 2010



**OTHMAN BIN AMAN  
PENSYARAH KANAN**

Tarikh Kenaikan : 21 Mei 2008



**NOR AZAN BINTI ABD. GHANI  
PENSYARAH KANAN**

Tarikh Kenaikan : 31 Mei 2009



# PELANTIKAN JAWATAN STAF



**DR. MD. NOR HAYATI BIN TAHIR**  
DEKAN  
Tarikh Lantikan: 1 Julai 2010



**PROFESOR MADYA DR. IZ Aidin B. ABDUL MAJID**  
PENGARAH PUSAT PEMBELAJARAN BERTERUSAN  
Tarikh Lantikan : 17 Feb 2010



**PROFESOR MADYA AHMAD ROZELAN B. YUNUS**  
TIMBALAN DEKAN (PENYELIDIKAN & PASCASISWAZAH)  
Tarikh Lantikan: 15 Mac 2010



**NOR AZAH BINTI ABDUL AZIZ**  
KETUA JABATAN (PASCASISWAZAH)  
Tarikh Lantikan : 6 April 2009



**MOHD FAZLI BIN MOHD SAM**  
TIMBALAN DEKAN (AKADEMIK)  
Tarikh Lantikan : 16 Julai 2010



**NUSAIBAH BIN MANSOR**  
PENGURUS (BUSINESS START-UP UNIT)  
Tarikh Lantikan : 15 Mac 2010



**KAMARUDIN BIN ABU BAKAR**  
KETUA JABATAN (PENGURUSAN TEKNOLOGI)  
Tarikh Lantikan : 16 Julai 2010





**NURUL ZARIRAH BT. NIZAM**  
PENSYARAH  
Tarikh Lapor Diri: 19 Nov 2009



**NORHAZWANI BT. MD YUNUS**  
PENSYARAH  
Tarikh Lapor Diri : 19 Nov 2009



**SITI NORBAYA BT. YAHAYA**  
PENSYARAH  
Tarikh Lapor Diri : 7 Dis 2009



**L. GANAGAMBEGAI**  
PENSYARAH  
Tarikh Lapor Diri: 9 Feb 2010



**MUKHIFFUN BIN MUKAPIT**  
PENSYARAH  
Tarikh Lapor Diri : 18 Feb 2010



**DR. ISMI RAJIANI**  
PENSYARAH KANAN  
Tarikh Lapor Diri : 18 Mei 2010



**ISMA ADDI BIN JUMBRI**  
PENSYARAH  
Tarikh Lapor Diri : 1 Jun 2010



**DR. NORFARIDATUL AKMALIAH BT. OTHMAN**  
PENSYARAH KANAN  
Tarikh Lapor Diri : 1 Sept 2010

STAF BARU (AKADEMIK)



**STAF BARU (PENTADBIRAN)**  
**STAF BARU (PENTADBIRAN)**



**NOORAZILAH BINTI MOHAMED**  
KETUA PENOLONG PENDAFTAR  
Tarikh Lapor Diri : 18 Mac 2010



**NURUL NADIAH BT. MD. NOOR**  
PENOLONG PEGAWAI TADBIR  
Tarikh Lapor Diri : 20 Jan 2010



**NORHASANAH BT. ZAINAL**  
PENOLONG AKAUNTAN  
Tarikh Lapor Diri : 8 Mac 2010



**ELIA BINTI AROF**  
PEMBANTU TADBIR (P/O)  
Tarikh Lapor Diri : 1 Februari 2010



**IEZWAN BIN SABTU**  
JURUTEKNIK  
Tarikh Lapor Diri : 24 Mei 2010

**ANUGERAH KHIDMAT CEMERLANG 2009**



**AMIR BIN ARIS**  
PENSYARAH



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KELAB

*Diari*

FORUM

# jamuan hari raya 2009





# BERITA KELAHIRAN ANAK STAF

FAKULTI PENGURUSAN TEKNOLOGI & TEKNOUSAHAWAN



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 LAHIR: 20 APRIL 2010



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 LAHIR: 29 APRIL 2010

# KELAB EBAJIKAN FPTT

## AHLI JAWATANKUASA

- |                   |                        |
|-------------------|------------------------|
| PENGERUSI         | : NURUL ZARIRAH NIZAM  |
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| BENDAHARI         | : NURUL NADIAH MD NOOR |
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|                   | GANAGAMBEGAI           |
|                   | ISMA ADDI JUMBRI       |
|                   | IEZWAN SABTU           |
|                   | ELIA AROF              |



# Safety Management Systems (SMS)

By : Dr. Norfaridatul Akmaliah Othman

## The Background of SMS

- ☛ SMS has emerged from the "industrial accident causation theories" introduced by H.W. Heinrich in 1931.
- ☛ A series of catastrophic incidents occurred in the past which led to the development of safety regulations and emphasised the need for SMS.
- ☛ These major incidents involved Flixborough (1974), Seveso (1976), Mexico City (1984), Bhopal (1984), Chernobyl (1987) and Piper Alpha (1988).

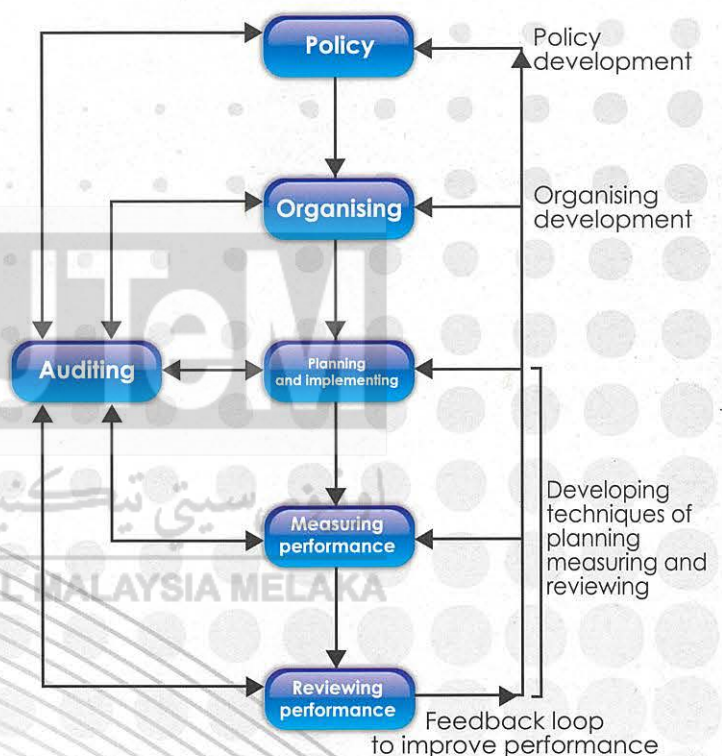
## Regulatory Requirement of SMS

- ☛ The regulatory requirement for SMS in the UK originated with the Cullen Report, in response to the Piper Alpha tragedy, which claimed the lives of 167 people in the North Sea in 1988.
- ☛ Previous regulation was replaced with a broad framework for safety through the Health and Safety at Work Act 1974 (HSWA) and has remained the main primary legislation on safety in the UK to this day.
- ☛ 'Six Pack' came into force on 1 January 1993 to implement European Community directives designed to improve general levels of health and safety across the European Community. Under the 'Six Pack', the Management of Health and Safety at Work Regulations 1999 was developed.
- ☛ The UK has a long and unique history in the development and administration of safety regulations, and many countries that have been colonies of the UK have been greatly influenced by UK safety regulations.

## Malaysian Safety Law and Regulations

- ☛ Occupational safety and health (OSH) was first implemented in Malaysia some 120 years ago, towards the end of the 19th century.
- ☛ The development of OSH can be divided into five eras: the Steam Boiler Safety Era – before 1914; the Machinery Safety Era – 1914 to 1952; the Industrial Safety Era – 1953 to 1967; the Industrial Safety and Hygiene Era – 1970 to 1994; and the Occupational Safety and Health Era – after 1994.
- ☛ The Occupational Safety and Health Act (OSHA 1994) was enacted in 1994 which led to the introduction of SMS at enterprise level.
- ☛ The philosophy of ensuring safety and health in the workplace changed from one that was very prescriptive and contained detailed technical provisions to one that is more flexible and encourages self-regulation.

## Elements of SMS



## Successful Health and Safety Management (Source: UK Health and Safety Executive, 1998)

- ☛ A successful safety and health management system should include the following five key principles: (1) Policy; (2) Organising; (3) Planning and Implementing; (4) Measuring Performance; and (5) Auditing and Reviewing Performance.
- ☛ SMS aims to provide continual improvement in the prevention of workplace incidents via the effective management of hazards associated with the business of an organisation.



# Entrepreneur 7 Habits for Success

Entrepreneur must develop habits towards success. The absence of any one of these habits can be costly--if not fatal--to our business. When entrepreneurs become competent and capable in each of these areas, they'll be able to accomplish extraordinary results, far faster and easier than competitors.

## Plan Thoroughly

The first requirement for business success is the habit of planning. The better, more thoroughly, and more detailed that we plan our activities in advance, the faster and easier it will be for us to carry out our plans and get the results we desire once we start to work.

There is a "Six P" acronym that says, "Proper Prior Planning Prevents Poor Performance." Very often, the first 20 percent of the time that we spend developing complete plans will save us 80 percent of the time later in achieving the business goals we have set.

To plan better, develop the habit of asking and answering the following questions:

- What exactly is our product or service?
- Who exactly is our customer?
- Why does our customer buy?
- What does our customer consider value?
- What is it that makes our product or service superior to that of our competitors?
- Why is it that our prospective customer does not buy?
- Why does our prospective customer buy from my competitor?
- What value does he/she perceive in buying from our competitor?
- How can we offset that perception and get our competitor's customers to buy from us?
- What one thing must our customer be convinced of to buy from us, rather than from someone else?

Once we have asked and answered these questions, the next stage of planning is to set specific targets for sales and profitability. We must determine the exact people, money, advertising, marketing, distribution, administration and service people, and facilities we will require in order to achieve our goals. The more thoroughly we plan each stage of our business activities before we begin, the greater will be the probability that we will succeed when we commence operations.

## Get Organized Before We Get Started

Once we have developed a complete plan for our business, we must then develop the habit of organizing the people and resources we need before we begin. In organizing, we bring together all the resources we've determined we'll require in the planning process. In the military, there is a saying, "Amateurs talk strategy, but professionals talk logistics." It's absolutely essential that we determine every ingredient we'll need before we begin business operations and bring them together so they're ready to go when we open our doors or begin our project. The failure to provide even one important ingredient in advance can lead to the failure of the entire enterprise.

## Find the Right People

The third habit we must develop is the habit of hiring the right people to help we achieve our goals. Fully 95 percent of our success as entrepreneur or executive will be determined by the quality of the people we recruit to work with us or to work on our team. The fact is, the best companies have the best people. The second-best companies have the second-best people. The third-best companies have the average or mediocre people, and they're on their way out of **business**.



### Delegate Wisely

The fourth habit we need to develop for business success is proper delegation. We must develop the ability to delegate the right task to the right person in the right way. The inability to delegate effectively can be the cause of failure or underperformance of the individual and can even bring about failure of the business.

When people start in business, they usually do everything themselves. As they grow and expand, the job becomes too large for one person, so they hire someone to do part of it. However, if they're not careful, they try to retain control of the task and never fully hand over both authority and responsibility to the other person. Entrepreneurs need to identify the two or three things that they do that contribute the most value to their companies and then delegate the rest. We must do the same thing. We must learn to think in terms of "getting things done through others" rather than trying to do them ourselves. It's the only way we can leverage and multiply our special skills and abilities.

### Inspect What We Expect

The fifth requirement for business success is for us to develop the habit of proper supervision. We must set up a system to monitor the task and make sure it's being done as agreed upon. The rule is, "inspect what we expect." Once we have delegated a task to the right person in the right way, it's essential that we monitor the performance of the task and make sure it's done on schedule and to the required level of quality. Remember, delegation is not abdication. We are still responsible for the ultimate results of the delegated tasks. We must stay on top of it.

When we have delegated a task, set up a system of reporting so that we're always informed as to the status of the work. Be sure the other person knows what is to be done, and when, and to what standard. Our job is then to make sure he or she has the time and resources necessary to get the job done satisfactorily. The more important the job, the more often we should check on the progress.

### Measure What Gets Done

The sixth practice of successful entrepreneurs and executives is the habit of measuring performance. We must set specific, measurable standards and score cards for the results we require. We have to set specific timelines and deadlines to make sure we "make our numbers" on schedule. Everyone who's expected to carry out a task must know with complete clarity the targets he or she is aiming at, how successful performance will be measured, and when the expected results are due.

In our Focal Point process, we teach the importance of selecting and defining specific goals, measures and activities that are then used as benchmarks for performance. Jim Collins, in his article *From Good to Great*, refers to the importance of selecting the "economic denominator" for a company, and for individual goals and objectives within that company. Whichever number we choose, it must be clear to everyone, and it must be monitored continually to make sure everyone is on track.

### Keep People Informed

The seventh habit for businesspeople is the habit of reporting results regularly and accurately. People around us need to know what's going on. Our bankers need to know our financial results. Our staff needs to know the status and the situation of our company. Our key people, at all levels, need to know what results are being achieved.

In a study on workplace motivation, several thousand employees said the most important factor leading to job satisfaction was "being in the know." People in an organization have a deep need to know and understand what is going on around them in relation to their work. The more thoroughly and accurately we report to people the details and situation of our business, the happier they'll be and the better results they will get.

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